**USER GUIDELINE  
WEB APPLICATION**

A logo with a light bulb and a leaf in a gear

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Application Name: Evosmart Solution

Version: 1.3

Date: 18th July 2025

Delivered By: FPT Software Indonesia

A logo of a company

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**APPROVAL SHEET**

**User Guideline Document**  
**System/Application Name**: Evosmart Solution  
**Version**: 1.3 (English Version)  
**Date**: July 18, 2025

This document has been prepared as a user guide and has been reviewed and approved by the relevant parties.

**FPT Software Indonesia**

| **Name** | **Position** | **Signature** | **Date** |
| --- | --- | --- | --- |
|  |  |  | July 18, 2025 |
|  |  |  | July 18, 2025 |
|  |  |  | July 18, 2025 |

**Evowaste / KMP**

| **Name** | **Position** | **Signature** | **Date** |
| --- | --- | --- | --- |
|  |  |  | July 18, 2025 |
|  |  |  | July 18, 2025 |

User Guideline Web Application

# Introduction

Evosmart is a comprehensive waste management system developed for **Evowaste Technology** to streamline waste collection, tracking, and disposal processes. The system leverages modern technologies to optimize waste management operations, improve sustainability efforts, and ensure regulatory compliance.

In addition to its core functionalities, Evosmart features dedicated modules for **User Management**, **Persona Management**, **Employee Attendance Tracking**, **Waste Management** and **Company Inventory Management**. These modules enable efficient administration of user access levels, detailed management of personnel involved in waste operations, accurate monitoring of company assets, and seamless tracking of employee attendance. Altogether, these features support businesses in optimizing their operations within the waste processing industry and driving stronger, data-informed decision-making.

# General Requirements

* Supported Browsers: Google Chrome, Microsoft Edge
* Screen Resolution: 1920 x 1200 piksel (WUXGA)
* Stable internet connection
* No additional plugins required (unless otherwise noted)

# How To Access the Application

* Open Application URL: [URL Production]
* Input username and password to Login
* Click Login button

A group of men in a factory

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# General Navigation

* **Main Menu: Navigate to main feature**

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* **Edit Profile Menu to change password**

Go to the **profile icon** at the top right corner and select the **Edit Profile** menu to change your password.

Enter your current password and the new password, then click the **Simpan Perubahan** button to save the changes.

A screenshot of a graph

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* **Logout: Click profile icon > Logout**

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# Main Features

1. **Dashboard**

The dashboard provides a comprehensive summary of the following information:

* + Total amount of incoming waste in the stockpile unloading area over the past 7 days

A graph of a graph

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* Total processed output sent to the Biomass, Pyrolysis and Fertilizer stockpiles, with filters available day, week, month and year

A screenshot of a graph

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* + Current balance of each stockpile as of today

A graph of a bar

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* + Latest operational status of machine assets

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* + Employee attendance rate over the past 7 days

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* + Today’s employee attendance list

A screenshot of a social media account

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1. **User Management**

**User Management** provides information about all users who have credentials to access and perform certain activities within the application. Authorized personnel can manage user permissions to control access and allowed actions.

To access this feature, go to the main menu on the left side of the page and select **Manajemen User** menu. In Master Data User submenu, you can view user details, create new user entries, edit and delete selected data.

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**Sort, Filter and Search Features**

Users can utilize the sort, filter and search features to quickly find specific data within the Master Data User table.

* + - Click the **sort icon** (![A close-up of arrows

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    - Enter a keyword (NIK/Nama/Email) into the **search field** to locate specific users
    - Use the available dropdowns to **filter data of Company Name, Role, and Status**
    - Click the **Reset** button to clear all filters and sort, and reload the full data set
    - **Pagination** is available to navigate through pages and view data in segments
  + **Create, View Detail, Edit, Delete and Activate/Deactivate**

**Create**

To create new user entries, you can click on **Buat User Baru** button in Master Data User Menu or click **Buat User Baru** submenu in the Manajemen User Menu. Then you will be directed to Create New User Form.

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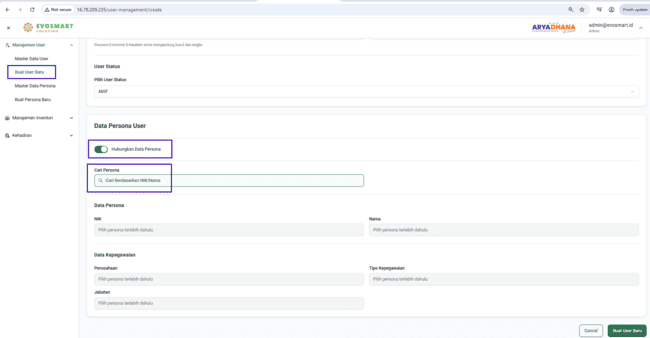
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To create new user, enter all required data completely, then click the “Buat User Baru” button. The new user data will be successfully created and listed in the Master Data User table.

The newly created user will receive login credentials for the Evosmart Solution application, along with the access permission defined by the assigned authority.

During user creation, the authorized personnel have the option to link the user with existing persona data. Each user can be associated with **only one persona**, which allows the system to define not just login credentials but also the user's **role or job position** within the company.



**View Detail**

Click more  icon then select **Detail** to view the detail of selected data in Master Data User table.

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**Edit**

User has 2 options to edit selected master data users. User able to click more  on selected data then select **Edit**.

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User also able to select **Detail** on the selected data then click **Edit Data User** button in the Detail User Form.

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From the 2 above options, users will be directed to Edit Data User Form. Users will be able to edit the data then click **Simpan Perubahan** button to save the data. Edited data will be saved in Master Data User table.

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**Delete**

Users have 3 options to delete selected master data users. User able to click more  on selected data then select **Delete**.

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User also able to select **Detail** on the selected data then click **Hapus User** button in the Detail User Form.

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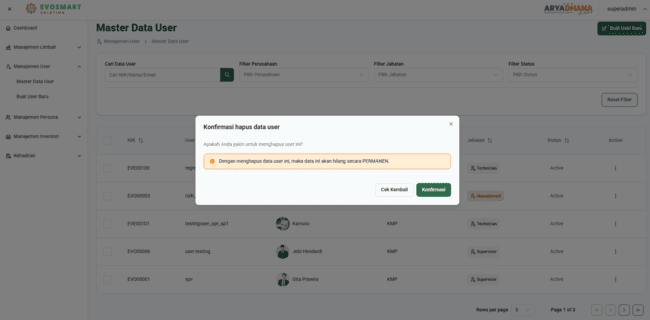
AI-generated content may be incorrect.**

User also has an option if user needs to delete 1 or more data in 1 action. Select and click check box on selected data in the table. Click **Action** and select **Hapus User**.

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From the 3 above options, users will be directed to confirmation message. Click **Konfirmasi** button if user committed to delete the selected data. User must input valid password and click **Konfirmasi Password** button to commit and finish the deletion process. Selected data will not be available in Master Data User Table when the deletion process is done.



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**Activate/Deactivate**

User has 2 options to activate/deactivate selected master data users. User able to click more  on selected data then select **Edit**. After user directed to Edit Data User Form, user able to select user’s status as **Aktif** or **Tidak Aktif**. Selected data status will be updated once user click **Simpan Perubahan** button.

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Users are also able to select **Detail** on the selected data then click **Aktifkan User** or **Non-Aktifkan User** button in the Detail User Form. Selected data’s status will be automatically activated or deactivated.

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User also has an option if user needs to activate/deactivate 1 or more data in 1 action. Select and click check box on selected data in the table. Click **Action** and select **Aktifkan User** or **Non Aktifkan User**. Selected data’s status will be automatically activated or deactivated.

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**Atur Ulang Kata Sandi**

This feature is designed to assist users who have forgotten their passwords or wish to change them to enhance account security. The guideline provides step-by-step instructions, user interface references, and supporting information to ensure the password reset process is carried out securely and efficiently.

Click icon  then select **Reset Password** to generate temporary password of selected data user in Master Data User.

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Click **Konfirmasi** button to continue the process.

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The user will be directed to a page displaying the temporary password generated by the system. The user may then copy the password and share it with the intended account holder.

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1. **Persona Management**

**Persona Management** is a centralized menu designed to manage and provide comprehensive data about individuals working within the company. This feature allows users to view, organize, and maintain essential information related to employees, including their roles, departments, and other relevant personnel details. It serves as a key resource for understanding the company's human resources structure and ensuring accurate and up-to-date records.

Go to the main menu on the left side of the page then go to **Manajemen Persona** Menu. You can view all details, create new persona, edit and delete selected persona in the **Master Data Persona** Submenu.

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**Sort, Filter and Search**

Users can utilize the sort, filter and search features to efficiency retrieve data from the Master Data Persona table:

* + - Click the **sort icon** (![A close-up of arrows

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    - Enter a keyword (NIK, Name, or Company Name) into the **search field** to find specific records
    - Use the filters as needed: **Filter Tipe Kepegawaian** and **Filter Jabatan**
    - Click **Reset** button to clear all filters and sort, and reload the complete data set
    - **Pagination** is available to navigate through pages and view data in sections
  + **Create, View Detail, Edit and Delete**

**Create**

To create new data persona, you can click on **Tambahkan Data** button in Master Data Persona Menu or click **Buat Persona Baru** submenu in the Manajemen Persona Menu. Then you will direct it to Tambah Data Persona Form.

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Input all data completely and click **Tambah Data** button to create new persona successfully. Newly created data persona will be listed and available in the Master Data Persona Table.

**View Detail**

Click more  icon then select **Detail** to view the detail of selected data in Master Data User table.

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**Edit**

User has 2 options to edit selected master data persona. User able to click more  on selected data then select **Edit**.

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Users are also able to select **Detail** on the selected data then click **Edit Persona** button in the Detail Persona Form.

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From the 2 above options, users will be directed to Edit Data Persona Form. Users will be able to edit the data then click **Simpan Perubahan** button to save the data. Edited data will be saved in Master Data Persona table.

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**Delete**

Users have 3 options to delete selected master data persona. User able to click more  on selected data then select **Hapus**

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User also able to select **Detail** on the selected data then click **Hapus Persona** button in the Detail Persona Form.

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User also has an option if user needs to delete 1 or more data in 1 action. Select and click the check box on selected data in the table. Click **Action** and select **Hapus Persona**.

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From the 3 above options, users will be directed to confirmation message. Click **Konfirmasi** button if user committed to delete the selected data. User must input valid password and click **Konfirmasi Password** button to commit and finish the deletion process. Selected data will not be available in Master Data Persona Table when the deletion process is done.

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1. **Attendance Management**

The **Attendance** menu provides users with complete and real-time data on each employee’s daily check-in and check-out based on their assigned shift. Users can manage shift schedules, assign shift times to individual employees, and download attendance reports for selected date ranges.

* + **Laporan Kehadiran**

To view internal employee attendance details, go to the **"Kehadiran"** menu and select the **"Laporan Kehadiran"** submenu.

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On this page, users can:

* + - **Sort**, **search**, and **filter** attendance data by **Attendance date** and **Shift**
    - Click **Reset** button button to clear all filters and sorting, and reload the complete data set
    - **Pagination** is available to navigate through pages and view data in sections
    - **Shift information** is displayed on the above table to provide a reference for the shift schedule list

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* + - Click the **Download Report** button to export the attendance report in .xls format

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User should select the User Name (Employee Name), Attendance Date and Shift Plan to download the attendance report. Click **Download** button to retrieve the data.

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* + **Shift Plan (Jadwal Shift)**

The **Shift Plan** menu allows users to assign employees to specific shifts based on the configured schedule. This ensures that each employee is scheduled to work at the appropriate time and in the correct shift according to operational needs.

Go to Kehadiran menu and select **Jadwal Shift** submenu. Click **Ubah Jadwal Shift** button to arrange the employee’s shift plan by date on the selected month.

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After shift plan is set, click **Simpan Perubahan Jadwal Shift** button to save the shift plan arrangement.

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* + **Shift Schedule (Pengaturan Shift)**

The **Shift Schedule** menu is used to define and configure shift details, including shift names, start and end times. This schedule serves as the foundation for how working hours are structured in the company.

Go to Kehadiran menu and select **Pengaturan Shift** submenu to add, edit and delete the shift details.

**Add Shift Schedule**

Click **Buat Shift Baru** button to add new shift schedule. Users will be directed to add shift form. Input the shift name, start and end times of the shift schedule and then click **Tambahkan** button to save the data. List of shift schedules will be also available in Laporan Kehadiran table.

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**Edit Shift Schedule**

Users can edit selected shift by clicking more icon  then select **Edit**. Users will be able to direct the edit page then click **Edit** button to save the data.

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**Delete Shift Schedule**

To delete the shift schedule, users can click more icon  then select **Hapus**. After users click **Hapus** button, the selected shift schedule will be deleted.

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1. **Inventory Management**

**Inventory Management** allows users to monitor and manage company machines, spare parts, tools, and equipment used in waste management activities. This module also supports the monitoring and management of general inventory used in day-to-day company operations beyond waste processing.

It helps ensure accurate stock levels, track inventory usage, and support smooth operational workflows. Additionally, the system facilitates the creation of detailed maintenance reports for machines, helping to maintain their performance and reliability, which is essential for effective waste management processes.

Go to **Manajemen Inventori Menu**. You can view all details, add data, edit selected data, update status and delete selected data in each Manajemen InventoriSubmenu.

* + **Master General Inventory**

**Master General Inventory** submenu provides users with complete information about the general tools and equipment owned by the company and used in day-to-day operations. Users can filter the data into four main categories: **Machine, Vehicle, Electronic,** and **Others**, ensuring efficient tracking and organization of general inventory assets.

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**Sort, Filter and Search Features**

Users can utilize the sort, filter and search features to quickly find specific data within the Master General Inventori table.

* + - Click the **sort icon** (![A close-up of arrows

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    - Enter a keyword (Product ID/Product Name) into the **search field** to locate specific users
    - Use the available dropdowns to **filter data of Category and Status**
    - Click the **Reset** button to clear all filters and sort, and reload the full data set
    - **Pagination** is available to navigate through pages and view data in segments

**Add General Inventory Data**

To add new data of general inventory, users can click on **Tambahkan General Inventory** button in Master General Inventori page. Then users will be directed to additional data Form.

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Input all data in the form completely and click **Tambah General Inventori** button to add data successfully. Newly created data will be listed and available on Master General Inventory table.

**View Detail General Inventory Data**

Click more  icon then select **Lihat Detail** to view the detail of selected data in Master General Inventori table.

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**A screenshot of a computer

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**Edit General Inventory Data**

To edit data, user able to click more  on selected data, then select **Edit**.

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Users are also able to select **Detail** on the selected data then click **Edit Data Inventori** button in the Detail Data Inventori Form.

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From the 2 above options, users will be directed to Edit Data Inventori Form. Users will be able to edit the data then click **Edit Data Inventori** button to save the data. Edited data will be saved in Master General Inventori table.

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**Update Status of General Inventory**

To update status of general inventory data, user able to click more  on selected data, then select **Ubah Status**.

Select the status then click **Konfirmasi** button to save the new status of selected general inventory data.

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**Delete General Inventory Data**

To delete data, user able to click more  on selected data, then select **Hapus**.

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Users are also able to select **Detail** on the selected data, then click **Hapus** button in the Detail Data Inventori Form.

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Continue click **Konfirmasi** button and data deletion will be successful.

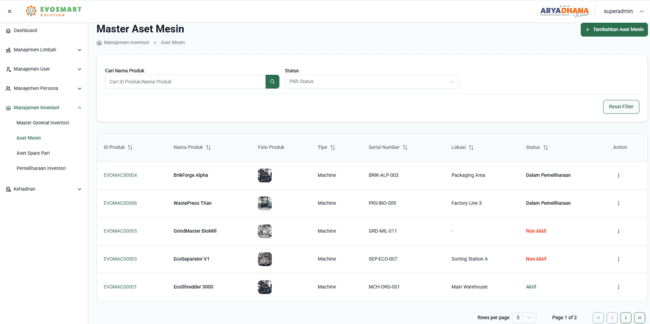
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* + **Machine Assets**

**Machine Assets** submenu allows users to monitor and manage machines utilized in waste management activities. This data gives users a comprehensive view of each machine’s condition and operational status. It also supports technicians by providing the necessary information for conducting timely and targeted maintenance.

Go to Manajemen Inventori menu, then select **Aset Mesin** submenu. Users will be directed to Master Aset Mesin Table



**Sort, Filter and Search Features**

Users can utilize the sort, filter and search features to quickly find specific data within the Master Aset Mesin table.

* + - Click the **sort icon** (![A close-up of arrows

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    - Enter a keyword (Product ID/Product Name) into the **search field** to locate specific users
    - Use the available dropdowns to **filter data by Status**
    - Click the **Reset** button to clear all filters and sort, and reload the full data set
    - **Pagination** is available to navigate through pages and view data in segments

**Add Machine Assets Data**

To add new data of machine asset, users can click on **Tambahkan Aset Mesin** button in Master Aset Mesin page. Then users will be directed to additional data Form.

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Input all data in the form completely and click **Tambahkan Aset Mesin** button to add data successfully. Newly created data will be listed and available on Master Aset Mesin table.

**View Detail Machine Asset Data**

Click more  icon then select **Detail** to view the detail of selected data in Master Aset Mesin table.

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**Edit Machine Assets Data**

To edit data, the user can click more  on selected data, then select **Edit**.

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Users are also able to select **Detail** on the selected data then click **Edit Aset Mesin** button in the Detail Aset Mesin Form.

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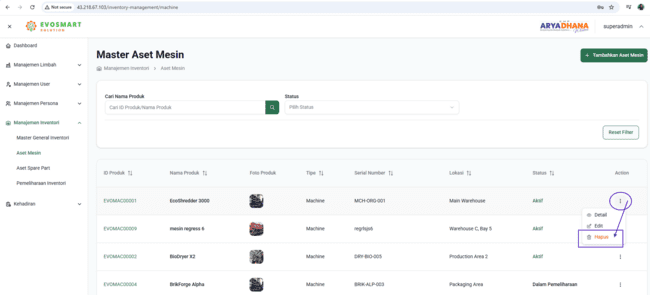
From the 2 above options, users will be directed to Edit Aset Mesin Form. Users will be able to edit the data then click **Edit Aset Mesin** button to save the data. Edited data will be saved in Master Aset Mesin table.

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**Delete Machine Assets Data**

To delete data, user able to click more  on selected data, then select **Hapus**.



Users are also able to select **Detail** on the selected data, then click **Hapus** button in the Detail Aset Mesin Form.

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Continue click **Konfirmasi** button and data deletion will be successful.

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* + **Spare Part Assets**

**The Spare Part Assets** submenu contains detailed information about all spare parts owned by the company, which are used to support both general inventory and machine assets. This feature helps users track current stock levels and ensure that spare parts are available whenever needed.

Go to Manajemen Inventori menu, then select **Aset Spare Part** submenu. Users will be directed to Master Aset Spare Part Table.

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**Sort, Filter and Search Features**

Users can utilize the sort and search features to quickly find specific data within the Master Aset Spare Part table.

* + - Click the **sort icon** (![A close-up of arrows

      AI-generated content may be incorrect.](data:image/png;base64,iVBORw0KGgoAAAANSUhEUgAAAFIAAABCBAMAAAA21JwzAAAAG1BMVEX4+/xxcXuqq7LCxMju8PLU1tqHh5Df4uWZmqEj5qOoAAAACXBIWXMAAA7DAAAOwwHHb6hkAAAA5ElEQVRIx+3WQQrCMBAF0BBb69JvIbhsbxD1AhVEutQbWPACgorL5uYmbW2ycUZciWQ2HejjQycwqRCx/rUehe83FQEnUGM/w4mQF6B99Ufk72EGYPGRtJE+lJIu0odSsosEClb2kcCSlVuLgAbQnFwBa+AOzHmZS2DXDBMnZA1tZVXjwH77VThpH/zkeymijDLKn5Wp7mSqWWlUZWViFCft2jtbucewT0ip7JpqeClKtx7VuEsJKYet2/JTKsP1TEpJR4aTL8nIUEoy0r0eewNFnGZi/FlPyRtWZMFNfYs/MV/UE4uhNeW/TgX8AAAAAElFTkSuQmCC)) on a column header to sort data based on that column
    - Enter a keyword (Product ID/Product Name) into the **search field** to locate specific users
    - Click the **Reset** button to clear all search and sort, and reload the full data set
    - **Pagination** is available to navigate through pages and view data in segments

**Add Spare Part Assets Data**

To add new data of spare part asset, users can click on **Tambahkan Aset Spare Part** button in Master Aset Spare Part page. Then users will be directed to additional data Form.

A screenshot of a computer

AI-generated content may be incorrect.

Input all data in the form completely and click **Tambahkan Aset Spare Part** button to add data successfully. Newly created data will be listed and available on each Master Aset Spare Part table.

**View Detail Spare Part Asset Data**

Click more  icon then select **Detail** to view the detail of selected data in Master Spare Part table.

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**Edit Spare Part Assets Data**

To edit data, user able to click more  on selected data, then select **Edit**.

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AI-generated content may be incorrect.

Users are also able to select **Detail** on the selected data then click **Edit** button in the Detail Aset Spare Part Form.

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From the 2 above options, users will be directed to Edit Aset Spare Part Form. Users will be able to edit the data then click **Edit Aset Spare Part** button to save the data. Edited data will be saved in Master Aset Spare Part table.

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AI-generated content may be incorrect.

**Delete Spare Part Assets Data**

To delete data, user able to click more  on selected data, then select **Hapus**.

A screenshot of a computer

AI-generated content may be incorrect.

Users are also able to select **Detail** on the selected data, then click **Hapus** button in the Detail Aset Spare Part Form.

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Continue click **Konfirmasi** button and data deletion will be successful.

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* + **Inventory Maintenance Management**

**Inventory Maintenance Management** submenu enables users to create detailed reports of maintenance activities for machine assets involved in waste management. This functionality allows management to effectively monitor usage, plan maintenance, and make informed decisions based on accurate and up-to-date data.

Go to Manajemen Inventori menu, then select **Pemeliharaan Inventori** submenu. Users will be directed to Pemeliharaan Inventori Table.

A screenshot of a computer

AI-generated content may be incorrect.

**Sort, Filter and Search Features**

Users can utilize the sort and search features to quickly find specific data within the Pemeliharaan Inventori table.

* + - Click the **sort icon** (![A close-up of arrows

      AI-generated content may be incorrect.](data:image/png;base64,iVBORw0KGgoAAAANSUhEUgAAAFIAAABCBAMAAAA21JwzAAAAG1BMVEX4+/xxcXuqq7LCxMju8PLU1tqHh5Df4uWZmqEj5qOoAAAACXBIWXMAAA7DAAAOwwHHb6hkAAAA5ElEQVRIx+3WQQrCMBAF0BBb69JvIbhsbxD1AhVEutQbWPACgorL5uYmbW2ycUZciWQ2HejjQycwqRCx/rUehe83FQEnUGM/w4mQF6B99Ufk72EGYPGRtJE+lJIu0odSsosEClb2kcCSlVuLgAbQnFwBa+AOzHmZS2DXDBMnZA1tZVXjwH77VThpH/zkeymijDLKn5Wp7mSqWWlUZWViFCft2jtbucewT0ip7JpqeClKtx7VuEsJKYet2/JTKsP1TEpJR4aTL8nIUEoy0r0eewNFnGZi/FlPyRtWZMFNfYs/MV/UE4uhNeW/TgX8AAAAAElFTkSuQmCC)) on a column header to sort data based on that column
    - Enter a keyword (Maintenance ID/Technician Name) into the **search field** to locate specific users
    - Use the available dropdowns to **filter data by Maintenance Date**
    - Click the **Reset** button to clear all search, filter and sort, and reload the full data set
    - **Pagination** is available to navigate through pages and view data in segments

**Add Inventory Maintenance Report**

To add new data of maintenance activity, users can click on **Tambahkan Pemeliharaan Inventori** button Pemeliharaan Inventori page. Then users will be directed to additional data Form.

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AI-generated content may be incorrect.

Input all data in the form completely and click **Simpan Laporan** button to add data successfully. Newly created data will be listed and available on Pemeliharaan Inventori table.

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AI-generated content may be incorrect.

**View Detail Inventory Maintenance Report**

Click more  icon then select **Detail** to view the detail of selected data in Pemeliharaan Inventori table.

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**Edit Inventory Maintenance Report**

To edit data, user able to click more  on selected data, then select **Edit**.

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AI-generated content may be incorrect.

Users are also able to select **Detail** on the selected data then click **Edit Data Pemeliharaan** button in the Detail Pemeliharaan Inventori Form.

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AI-generated content may be incorrect.

From the 2 above options, users will be directed to Edit Pemeliharaan Inventori Form. Users will be able to edit the data then click **Edit Laporan** button to save the data. Edited data will be saved in Pemeliharaan Inventori table.

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**Delete Inventory Maintenance Report**

To delete data, user able to click more  on selected data, then select **Hapus**.

A screenshot of a computer

AI-generated content may be incorrect.

Users are also able to select **Detail** on the selected data, then click **Hapus** button in the Detail Pemeliharaan Inventori Form.

A screenshot of a computer

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AI-generated content may be incorrect.**

Continue click **Konfirmasi** button and data deletion will be successful.

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1. **Waste Management**

**Waste Management** allows users to manage and monitor the entire flow of waste processing activities — from the stockpile area, through the waste processing area, and back to the stockpile warehouse. All submitted data is automatically recorded and used to generate reports that show the volume of incoming waste processed into **Biomass**, **Pyrolysis**, and **Fertilizer** as part of the system’s daily waste processing operations.

* + **Stockpile**

**Stockpile** submenu allows users to create and manage data related to activities within the stockpile areas. There are five stockpile zones that are directly connected to the waste processing areas.

To access, go to the **Manajemen Limbah** menu and select the **Stockpile** submenu. Users will be directed to the Master Stockpile Table, which contains five separate tabs for each stockpile area:

**Stockpile 1 (Unloading)**

**Stockpile 1 (Unloading)** tab is the initial stage where incoming waste is weighed and unloaded from transport vehicles. The total daily input and balance of incoming waste are recorded in the Master Stockpile table. The available balance in Stockpile 1 can be transferred to Stockpile 2 (Sorting).

Click on **Stockpile 1 (Unloading) tab** in Stockpile submenu to be directed to Master Stockpile 1 table.

A screenshot of a computer

AI-generated content may be incorrect.

**Sort, Filter and Search Features**

Users can utilize the sort and search features to quickly find specific data within the Master Stockpile 1 table.

* + - Click the **sort icon** (![A close-up of arrows

      AI-generated content may be incorrect.](data:image/png;base64,iVBORw0KGgoAAAANSUhEUgAAAFIAAABCBAMAAAA21JwzAAAAG1BMVEX4+/xxcXuqq7LCxMju8PLU1tqHh5Df4uWZmqEj5qOoAAAACXBIWXMAAA7DAAAOwwHHb6hkAAAA5ElEQVRIx+3WQQrCMBAF0BBb69JvIbhsbxD1AhVEutQbWPACgorL5uYmbW2ycUZciWQ2HejjQycwqRCx/rUehe83FQEnUGM/w4mQF6B99Ufk72EGYPGRtJE+lJIu0odSsosEClb2kcCSlVuLgAbQnFwBa+AOzHmZS2DXDBMnZA1tZVXjwH77VThpH/zkeymijDLKn5Wp7mSqWWlUZWViFCft2jtbucewT0ip7JpqeClKtx7VuEsJKYet2/JTKsP1TEpJR4aTL8nIUEoy0r0eewNFnGZi/FlPyRtWZMFNfYs/MV/UE4uhNeW/TgX8AAAAAElFTkSuQmCC)) on a column header to sort data based on that column
    - Enter a keyword (Stockpile ID/Operator Name) into the **search field** to locate specific users
    - Use the available dropdowns to **filter data by Date**
    - Click the **Reset** button to clear all search, filter and sort, and reload the full data set
    - **Pagination** is available to navigate through pages and view data in segments

**Add Data Stockpile 1**

To add new data in stockpile 1, users can click on **Buat Laporan Baru** button in Master Stockpile 1 page. Then users will be directed to additional data Form.

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AI-generated content may be incorrect.**

Input all data in the form completely and click **Buat Laporan** button to add data successfully. Newly created data will be listed and available on Master Stockpile 1 table.

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AI-generated content may be incorrect.

**View Detail of Stockpile 1**

There are two ways for users to view the details of a selected record in the Stockpile 1 table:

* + - Click on the **Stockpile ID** directly in the table.
    - Click the More  icon and select **Detail** from the dropdown menu

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Both actions will direct users to the **Detail Laporan Stockpile** page.

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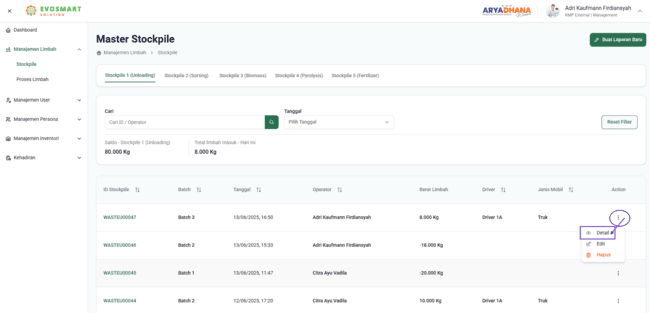
**Edit Data Stockpile 1**

To edit data, user able to click more  on selected data, then select **Edit**.

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AI-generated content may be incorrect.**

Users are also able to select **Detail** on the selected data then click **Edit Laporan Stockpile** button in the Detail Laporan Stockpile Form.

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From the 2 above options, users will be directed to Edit Laporan Stockpile Form. Users will be able to edit the data then click **Simpan** button to save the data. Edited data will be saved in Master Stockpile 1 table.

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AI-generated content may be incorrect.

**Delete Data Stockpile 1**

To delete data, user able to click more  on selected data, then select **Hapus**.

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AI-generated content may be incorrect.

Users are also able to select **Edit** on the selected data, then click **Hapus** button in the Edit Laporan Stockpile Form.

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Continue click **Konfirmasi** button and **input valid password** to complete the deletion data.

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**Stockpile 2 (Sorting)**

**Stockpile 2 (Sorting)** tab is the second stage in the workflow, functioning as a warehouse where waste from Stockpile 1 is stored and sorted. Stockpile 2 receives input from four sources: Stockpile 1 (Unloading), Stockpile 3 (Biomass), Stockpile 4 (Pyrolysis) and Stockpile 5 (Fertilizer)

Despite having multiple input sources, the balance in Stockpile 2 serves as the **sole input** for all Waste Processing areas: Biomass, Pyrolysis, and Fertilizer.

Click on **Stockpile 2 (Sorting) tab** in Stockpile submenu to be directed to Master Stockpile 2 table.

**A screenshot of a computer

AI-generated content may be incorrect.**

**Sort, Filter and Search Features**

Users can utilize the sort and search features to quickly find specific data within the Master Stockpile 2 table.

* + - Click the **sort icon** (![A close-up of arrows

      AI-generated content may be incorrect.](data:image/png;base64,iVBORw0KGgoAAAANSUhEUgAAAFIAAABCBAMAAAA21JwzAAAAG1BMVEX4+/xxcXuqq7LCxMju8PLU1tqHh5Df4uWZmqEj5qOoAAAACXBIWXMAAA7DAAAOwwHHb6hkAAAA5ElEQVRIx+3WQQrCMBAF0BBb69JvIbhsbxD1AhVEutQbWPACgorL5uYmbW2ycUZciWQ2HejjQycwqRCx/rUehe83FQEnUGM/w4mQF6B99Ufk72EGYPGRtJE+lJIu0odSsosEClb2kcCSlVuLgAbQnFwBa+AOzHmZS2DXDBMnZA1tZVXjwH77VThpH/zkeymijDLKn5Wp7mSqWWlUZWViFCft2jtbucewT0ip7JpqeClKtx7VuEsJKYet2/JTKsP1TEpJR4aTL8nIUEoy0r0eewNFnGZi/FlPyRtWZMFNfYs/MV/UE4uhNeW/TgX8AAAAAElFTkSuQmCC)) on a column header to sort data based on that column
    - Enter a keyword (Stockpile ID/Operator Name) into the **search field** to locate specific users
    - Use the available dropdowns to **filter data by Date**
    - Click the **Reset** button to clear all search, filter and sort, and reload the full data set
    - **Pagination** is available to navigate through pages and view data in segments

**Add Data Stockpile 2**

To add new data in stockpile 2, users can click on **Buat Laporan Baru** button in Master Stockpile 2 page. Then users will be directed to additional data Form.

A screenshot of a computer

AI-generated content may be incorrect.

Input all data in the form completely and click **Buat Laporan** button to add data successfully. Newly created data will be listed and available on Master Stockpile 2 table.

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AI-generated content may be incorrect.

**View Detail of Stockpile 2**

There are two ways for users to view the details of a selected record in the Stockpile 2 table:

* + - Click on the **Stockpile ID** directly in the table.
    - Click the More  icon and select **Detail** from the dropdown menu

**A screenshot of a computer

AI-generated content may be incorrect.**

Both actions will direct users to the **Detail Laporan Stockpile** page.

**Edit Data Stockpile 2**

To edit data, user able to click more  on selected data, then select **Edit**.

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AI-generated content may be incorrect.

Users are also able to select **Detail** on the selected data then click **Edit Laporan Stockpile** button in the Detail Laporan Stockpile Form.

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From the 2 above options, users will be directed to Edit Laporan Stockpile Form. Users will be able to edit the data then click **Simpan** button to save the data. Edited data will be saved in Master Stockpile 2 table.

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**Delete Data Stockpile 2**

To delete data, user able to click more  on selected data, then select **Hapus**.

A screenshot of a computer

AI-generated content may be incorrect.

Users are also able to select **Edit** on the selected data, then click **Hapus** button in the Edit Laporan Stockpile Form.

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Continue click **Konfirmasi** button and **input valid password** to complete the deletion data.

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**Stockpile 3 (Biomass)**

**Stockpile 3 (Biomass)** tab allows users to manage output waste data from Waste Process 1 (Biomass). The total balance in Stockpile 3 can be one of the four possible sources sent back to Stockpile 2.

Click on **Stockpile 3 (Biomass) tab** in Stockpile submenu to be directed to Master Stockpile 3 table.

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**Sort, Filter and Search Features**

Users can utilize the sort and search features to quickly find specific data within the Master Stockpile 3 table.

* + - Click the **sort icon** (![A close-up of arrows

      AI-generated content may be incorrect.](data:image/png;base64,iVBORw0KGgoAAAANSUhEUgAAAFIAAABCBAMAAAA21JwzAAAAG1BMVEX4+/xxcXuqq7LCxMju8PLU1tqHh5Df4uWZmqEj5qOoAAAACXBIWXMAAA7DAAAOwwHHb6hkAAAA5ElEQVRIx+3WQQrCMBAF0BBb69JvIbhsbxD1AhVEutQbWPACgorL5uYmbW2ycUZciWQ2HejjQycwqRCx/rUehe83FQEnUGM/w4mQF6B99Ufk72EGYPGRtJE+lJIu0odSsosEClb2kcCSlVuLgAbQnFwBa+AOzHmZS2DXDBMnZA1tZVXjwH77VThpH/zkeymijDLKn5Wp7mSqWWlUZWViFCft2jtbucewT0ip7JpqeClKtx7VuEsJKYet2/JTKsP1TEpJR4aTL8nIUEoy0r0eewNFnGZi/FlPyRtWZMFNfYs/MV/UE4uhNeW/TgX8AAAAAElFTkSuQmCC)) on a column header to sort data based on that column
    - Enter a keyword (Stockpile ID/Operator Name) into the **search field** to locate specific users
    - Use the available dropdowns to **filter data by Date**
    - Click the **Reset** button to clear all search, filter and sort, and reload the full data set
    - **Pagination** is available to navigate through pages and view data in segments

**Add Data Stockpile 3**

To add new data in stockpile 3, users can click on **Buat Laporan Baru** button in Master Stockpile 3 page. Then users will be directed to additional data Form.

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AI-generated content may be incorrect.

Input all data in the form completely and click **Buat Laporan** button to add data successfully. Newly created data will be listed and available on Master Stockpile 3 table.

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**View Detail of Stockpile 3**

There are two ways for users to view the details of a selected record in the Stockpile 3 table:

* + - Click on the **Stockpile ID** directly in the table.
    - Click the More  icon and select **Detail** from the dropdown menu

**A screenshot of a computer

AI-generated content may be incorrect.**

Both actions will direct users to the **Detail Laporan Stockpile** page.

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**Edit Data Stockpile 3**

To edit data, user able to click more  on selected data, then select **Edit**.

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Users are also able to select **Detail** on the selected data then click **Edit Laporan Stockpile** button in the Detail Laporan Stockpile Form.

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From the 2 above options, users will be directed to Edit Laporan Stockpile Form. Users will be able to edit the data then click **Simpan** button to save the data. Edited data will be saved in Master Stockpile 3 table.

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AI-generated content may be incorrect.**

**Delete Data Stockpile 3**

To delete data, user able to click more  on selected data, then select **Hapus**.

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AI-generated content may be incorrect.

Users are also able to select **Edit** on the selected data, then click **Hapus** button in the Edit Laporan Stockpile Form.

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Continue click **Konfirmasi** button and **input valid password** to complete the deletion data.

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**Stockpile 4 (Pyrolysis)**

**Stockpile 4 (Pyrolysis)** tab manages data from **Waste Process 2 (Pyrolysis)**. Similar to Stockpile 3, its total balance can be returned to Stockpile 2 as part of the circular waste flow.

Click on **Stockpile 4 (Pyrolysis) tab** in Stockpile submenu to be directed to Master Stockpile 4 table.

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AI-generated content may be incorrect.

**Sort, Filter and Search Features**

Users can utilize the sort and search features to quickly find specific data within the Master Stockpile 4 table.

* + - Click the **sort icon** (![A close-up of arrows

      AI-generated content may be incorrect.](data:image/png;base64,iVBORw0KGgoAAAANSUhEUgAAAFIAAABCBAMAAAA21JwzAAAAG1BMVEX4+/xxcXuqq7LCxMju8PLU1tqHh5Df4uWZmqEj5qOoAAAACXBIWXMAAA7DAAAOwwHHb6hkAAAA5ElEQVRIx+3WQQrCMBAF0BBb69JvIbhsbxD1AhVEutQbWPACgorL5uYmbW2ycUZciWQ2HejjQycwqRCx/rUehe83FQEnUGM/w4mQF6B99Ufk72EGYPGRtJE+lJIu0odSsosEClb2kcCSlVuLgAbQnFwBa+AOzHmZS2DXDBMnZA1tZVXjwH77VThpH/zkeymijDLKn5Wp7mSqWWlUZWViFCft2jtbucewT0ip7JpqeClKtx7VuEsJKYet2/JTKsP1TEpJR4aTL8nIUEoy0r0eewNFnGZi/FlPyRtWZMFNfYs/MV/UE4uhNeW/TgX8AAAAAElFTkSuQmCC)) on a column header to sort data based on that column
    - Enter a keyword (Stockpile ID/Operator Name) into the **search field** to locate specific users
    - Use the available dropdowns to **filter data by Date**
    - Click the **Reset** button to clear all search, filter and sort, and reload the full data set
    - **Pagination** is available to navigate through pages and view data in segments

**Add Data Stockpile 4**

To add new data in stockpile 4, users can click on **Buat Laporan Baru** button in Master Stockpile 4 page. Then users will be directed to additional data Form.

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AI-generated content may be incorrect.

Input all data in the form completely and click **Buat Laporan** button to add data successfully. Newly created data will be listed and available on Master Stockpile 4 table.

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AI-generated content may be incorrect.

**View Detail of Stockpile 4**

There are two ways for users to view the details of a selected record in the Stockpile 4 table:

* + - Click on the **Stockpile ID** directly in the table.
    - Click the More  icon and select **Detail** from the dropdown menu

**A screenshot of a computer

AI-generated content may be incorrect.**

Both actions will direct users to the **Detail Laporan Stockpile** page.

**A screenshot of a computer

AI-generated content may be incorrect.**

**Edit Data Stockpile 4**

To edit data, user able to click more  on selected data, then select **Edit**.

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AI-generated content may be incorrect.

Users are also able to select **Detail** on the selected data then click **Edit Laporan Stockpile** button in the Detail Laporan Stockpile Form.

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From the 2 above options, users will be directed to Edit Laporan Stockpile Form. Users will be able to edit the data then click **Simpan** button to save the data. Edited data will be saved in Master Stockpile 4 table.

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**Delete Data Stockpile 4**

To delete data, user able to click more  on selected data, then select **Hapus**.

A screenshot of a computer

AI-generated content may be incorrect.

Users are also able to select **Edit** on the selected data, then click **Hapus** button in the Edit Laporan Stockpile Form.

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AI-generated content may be incorrect.**

Continue click **Konfirmasi** button and **input valid password** to complete the deletion data.

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**Stockpile 5 (Fertilizer)**

Stockpile 5 (Fertilizer) tab manages data from **Waste Process 3 (Fertilizer)**. Its balance also contributes as one of the sources for Stockpile 2.

Click on **Stockpile 5 (Fertilizer) tab** in Stockpile submenu to be directed to Master Stockpile 5 table.

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AI-generated content may be incorrect.

**Sort, Filter and Search Features**

Users can utilize the sort and search features to quickly find specific data within the Master Stockpile 5 table.

* + - Click the **sort icon** (![A close-up of arrows

      AI-generated content may be incorrect.](data:image/png;base64,iVBORw0KGgoAAAANSUhEUgAAAFIAAABCBAMAAAA21JwzAAAAG1BMVEX4+/xxcXuqq7LCxMju8PLU1tqHh5Df4uWZmqEj5qOoAAAACXBIWXMAAA7DAAAOwwHHb6hkAAAA5ElEQVRIx+3WQQrCMBAF0BBb69JvIbhsbxD1AhVEutQbWPACgorL5uYmbW2ycUZciWQ2HejjQycwqRCx/rUehe83FQEnUGM/w4mQF6B99Ufk72EGYPGRtJE+lJIu0odSsosEClb2kcCSlVuLgAbQnFwBa+AOzHmZS2DXDBMnZA1tZVXjwH77VThpH/zkeymijDLKn5Wp7mSqWWlUZWViFCft2jtbucewT0ip7JpqeClKtx7VuEsJKYet2/JTKsP1TEpJR4aTL8nIUEoy0r0eewNFnGZi/FlPyRtWZMFNfYs/MV/UE4uhNeW/TgX8AAAAAElFTkSuQmCC)) on a column header to sort data based on that column
    - Enter a keyword (Stockpile ID/Operator Name) into the **search field** to locate specific users
    - Use the available dropdowns to **filter data by Date**
    - Click the **Reset** button to clear all search, filter and sort, and reload the full data set
    - **Pagination** is available to navigate through pages and view data in segments

**Add Data Stockpile 5**

To add new data in stockpile 5, users can click on **Buat Laporan Baru** button in Master Stockpile 5 page. Then users will be directed to additional data Form.

A screenshot of a computer

AI-generated content may be incorrect.

Input all data in the form completely and click **Buat Laporan** button to add data successfully. Newly created data will be listed and available on Master Stockpile 5 table.

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AI-generated content may be incorrect.

**View Detail of Stockpile 5**

There are two ways for users to view the details of a selected record in the Stockpile 5 table:

* + - Click on the **Stockpile ID** directly in the table.
    - Click the More  icon and select **Detail** from the dropdown menu

**A screenshot of a computer

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Both actions will direct users to the **Detail Laporan Stockpile** page.

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**Edit Data Stockpile 5**

To edit data, user able to click more  on selected data, then select **Edit**.

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Users are also able to select **Detail** on the selected data then click **Edit Laporan Stockpile** button in the Detail Laporan Stockpile Form.

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From the 2 above options, users will be directed to Edit Laporan Stockpile Form. Users will be able to edit the data then click **Simpan** button to save the data. Edited data will be saved in Master Stockpile 5 table.

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**Delete Data Stockpile 5**

To delete data, user able to click more  on selected data, then select **Hapus**.

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Users are also able to select **Edit** on the selected data, then click **Hapus** button in the Edit Laporan Stockpile Form.

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Continue click **Konfirmasi** button and **input valid password** to complete the deletion data.

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* + **Waste Process (Proses Limbah)**

**Waste Process (Proses Limbah)** submenu enables users to create and manage data related to waste processing activities, where waste is transformed into three main output categories: **Biomass**, **Pyrolysis**, and **Fertilizer**.

All processing activities in this module receive input exclusively from Stockpile 2, making it the sole source for all three waste processing areas.

To access, go to the **Manajemen Limbah** menu and select the **Proses Limbah** submenu. Users will be directed to the Master Proses Limbah Table, which includes three tabs: Proses 1 (Biomass), Proses 2 (Pyrolysis) and Proses 3 (Fertilizer).

**Proses 1 (Biomass)**

**Proses 1 (Biomass)** tab allows users to record and manage the waste processed from Stockpile 2 into **Biomass** output.

Click on **Proses 1 (Biomass) tab** in Proses Limbah submenu to be directed to Master Proses Limbah 1 table.

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**Sort, Filter and Search Features**

Users can utilize the sort and search features to quickly find specific data within the Master Proses Limbah 1 table.

* + - Click the **sort icon** (![A close-up of arrows

      AI-generated content may be incorrect.](data:image/png;base64,iVBORw0KGgoAAAANSUhEUgAAAFIAAABCBAMAAAA21JwzAAAAG1BMVEX4+/xxcXuqq7LCxMju8PLU1tqHh5Df4uWZmqEj5qOoAAAACXBIWXMAAA7DAAAOwwHHb6hkAAAA5ElEQVRIx+3WQQrCMBAF0BBb69JvIbhsbxD1AhVEutQbWPACgorL5uYmbW2ycUZciWQ2HejjQycwqRCx/rUehe83FQEnUGM/w4mQF6B99Ufk72EGYPGRtJE+lJIu0odSsosEClb2kcCSlVuLgAbQnFwBa+AOzHmZS2DXDBMnZA1tZVXjwH77VThpH/zkeymijDLKn5Wp7mSqWWlUZWViFCft2jtbucewT0ip7JpqeClKtx7VuEsJKYet2/JTKsP1TEpJR4aTL8nIUEoy0r0eewNFnGZi/FlPyRtWZMFNfYs/MV/UE4uhNeW/TgX8AAAAAElFTkSuQmCC)) on a column header to sort data based on that column
    - Enter a keyword (Proses ID/Operator Name) into the **search field** to locate specific users
    - Use the available dropdowns to **filter data by Date**
    - Click the **Reset** button to clear all search, filter and sort, and reload the full data set
    - **Pagination** is available to navigate through pages and view data in segments

**Add Data Proses 1**

To add new data in Proses Limbah 1, users can click on **Buat Laporan Baru** button in Master Proses Limbah 1 page. Then users will be directed to additional data Form.

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AI-generated content may be incorrect.

Input all data in the form completely and click **Buat Laporan** button to add data successfully. Newly created data will be listed and available on Master Proses Limbah 1 table.

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AI-generated content may be incorrect.

**View Detail of Proses 1**

There are two ways for users to view the details of a selected record in the Proses Limbah 1 table:

* + - Click on the **Process ID** directly in the table.
    - Click the More  icon and select **Detail** from the dropdown menu

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Both actions will direct users to the **Detail Laporan Proses Limbah** page.

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AI-generated content may be incorrect.

**Edit Data Proses 1**

To edit data, user able to click more  on selected data, then select **Edit**.

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AI-generated content may be incorrect.

Users are also able to select **Detail** on the selected data then click **Edit Laporan** button in the Detail Laporan Proses Limbah Form.

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From the 2 above options, users will be directed to Edit Laporan Form. Users will be able to edit the data then click **Simpan** button to save the data. Edited data will be saved in Master Proses Limbah 1 table.

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**Delete Data Proses 1**

To delete data, user able to click more  on selected data, then select **Hapus**.

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Users are also able to select **Edit** on the selected data, then click **Hapus** button in the Edit Laporan Proses Limbah Form.

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Continue click **Konfirmasi** button and **input valid password** to complete the deletion data.

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**Proses 2 (Pyrolysis)**

**Proses 2 (Pyrolysis)** tab is used to manage the processing of waste from Stockpile 2 into **Pyrolysis** materials.

Click on **Proses 2 (Pyrolysis) tab** in Proses Limbah submenu to be directed to Master Proses Limbah 2 table.

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**Sort, Filter and Search Features**

Users can utilize the sort and search features to quickly find specific data within the Master Proses Limbah 1 table.

* + - Click the **sort icon** (![A close-up of arrows

      AI-generated content may be incorrect.](data:image/png;base64,iVBORw0KGgoAAAANSUhEUgAAAFIAAABCBAMAAAA21JwzAAAAG1BMVEX4+/xxcXuqq7LCxMju8PLU1tqHh5Df4uWZmqEj5qOoAAAACXBIWXMAAA7DAAAOwwHHb6hkAAAA5ElEQVRIx+3WQQrCMBAF0BBb69JvIbhsbxD1AhVEutQbWPACgorL5uYmbW2ycUZciWQ2HejjQycwqRCx/rUehe83FQEnUGM/w4mQF6B99Ufk72EGYPGRtJE+lJIu0odSsosEClb2kcCSlVuLgAbQnFwBa+AOzHmZS2DXDBMnZA1tZVXjwH77VThpH/zkeymijDLKn5Wp7mSqWWlUZWViFCft2jtbucewT0ip7JpqeClKtx7VuEsJKYet2/JTKsP1TEpJR4aTL8nIUEoy0r0eewNFnGZi/FlPyRtWZMFNfYs/MV/UE4uhNeW/TgX8AAAAAElFTkSuQmCC)) on a column header to sort data based on that column
    - Enter a keyword (Proses ID/Operator Name) into the **search field** to locate specific users
    - Use the available dropdowns to **filter data by Date**
    - Click the **Reset** button to clear all search, filter and sort, and reload the full data set
    - **Pagination** is available to navigate through pages and view data in segments

**Add Data Proses 2**

To add new data in Proses Limbah 2, users can click on **Buat Laporan Baru** button in Master Proses Limbah 2 page. Then users will be directed to additional data Form.

**A screenshot of a computer

AI-generated content may be incorrect.**

Input all data in the form completely and click **Buat Laporan** button to add data successfully. Newly created data will be listed and available on Master Proses Limbah 2 table.

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**View Detail of Proses 2**

There are two ways for users to view the details of a selected record in the Proses Limbah 2 table:

* + - Click on the **Process ID** directly in the table.
    - Click the More  icon and select **Detail** from the dropdown menu

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Both actions will direct users to the **Detail Laporan Proses Limbah** page.

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**Edit Data Proses 2**

To edit data, user able to click more  on selected data, then select **Edit**.

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AI-generated content may be incorrect.**

Users are also able to select **Detail** on the selected data then click **Edit Laporan** button in the Detail Laporan Proses Limbah Form.

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From the 2 above options, users will be directed to Edit Laporan Form. Users will be able to edit the data then click **Simpan** button to save the data. Edited data will be saved in Master Proses Limbah 2 table.

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**Delete Data Proses 2**

To delete data, user able to click more  on selected data, then select **Hapus**.

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Users are also able to select **Edit** on the selected data, then click **Hapus** button in the Edit Laporan Proses Limbah Form.

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Continue click **Konfirmasi** button and **input valid password** to complete the deletion data.

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**Proses 3 (Fertilizer)**

**Proses 3 (Fertilizer)** tab handles the transformation of waste from Stockpile 2 into **Fertilizer** products.

Click on **Proses 3 (Fertilizer) tab** in Proses Limbah submenu to be directed to Master Proses Limbah 3 table.

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**Sort, Filter and Search Features**

Users can utilize the sort and search features to quickly find specific data within the Master Proses Limbah 1 table.

* + - Click the **sort icon** (![A close-up of arrows

      AI-generated content may be incorrect.](data:image/png;base64,iVBORw0KGgoAAAANSUhEUgAAAFIAAABCBAMAAAA21JwzAAAAG1BMVEX4+/xxcXuqq7LCxMju8PLU1tqHh5Df4uWZmqEj5qOoAAAACXBIWXMAAA7DAAAOwwHHb6hkAAAA5ElEQVRIx+3WQQrCMBAF0BBb69JvIbhsbxD1AhVEutQbWPACgorL5uYmbW2ycUZciWQ2HejjQycwqRCx/rUehe83FQEnUGM/w4mQF6B99Ufk72EGYPGRtJE+lJIu0odSsosEClb2kcCSlVuLgAbQnFwBa+AOzHmZS2DXDBMnZA1tZVXjwH77VThpH/zkeymijDLKn5Wp7mSqWWlUZWViFCft2jtbucewT0ip7JpqeClKtx7VuEsJKYet2/JTKsP1TEpJR4aTL8nIUEoy0r0eewNFnGZi/FlPyRtWZMFNfYs/MV/UE4uhNeW/TgX8AAAAAElFTkSuQmCC)) on a column header to sort data based on that column
    - Enter a keyword (Proses ID/Operator Name) into the **search field** to locate specific users
    - Use the available dropdowns to **filter data by Date**
    - Click the **Reset** button to clear all search, filter and sort, and reload the full data set
    - **Pagination** is available to navigate through pages and view data in segments

**Add Data Proses 3**

To add new data in Proses Limbah 3, users can click on **Buat Laporan Baru** button in Master Proses Limbah 3 page. Then users will be directed to additional data Form.

**A screenshot of a computer

AI-generated content may be incorrect.**

Input all data in the form completely and click **Buat Laporan** button to add data successfully. Newly created data will be listed and available on Master Proses Limbah 3 table.

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**View Detail of Proses 3**

There are two ways for users to view the details of a selected record in the Proses Limbah 3 table:

* + - Click on the **Process ID** directly in the table.
    - Click the More  icon and select **Detail** from the dropdown menu

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Both actions will direct users to the **Detail Laporan Proses Limbah** page.

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**Edit Data Proses 3**

To edit data, user able to click more  on selected data, then select **Edit**.

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AI-generated content may be incorrect.**

Users are also able to select **Detail** on the selected data then click **Edit Laporan** button in the Detail Laporan Proses Limbah Form.

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From the 2 above options, users will be directed to Edit Laporan Form. Users will be able to edit the data then click **Simpan** button to save the data. Edited data will be saved in Master Proses Limbah 3 table.

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**Delete Data Proses 3**

To delete data, user able to click more  on selected data, then select **Hapus**.

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AI-generated content may be incorrect.

Users are also able to select **Edit** on the selected data, then click **Hapus** button in the Edit Laporan Proses Limbah Form.

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Continue click **Konfirmasi** button and **input valid password** to complete the deletion data.

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# FAQ (General Question)

* Unable to login: Check connection and ensure password is correct
* Data not saved: Ensure all required fields are filled in
* Error opening page: Refresh or try another browser

# Support Contact

* Email: [info@evowaste.id](mailto:info@evowaste.id)
* Call: +62 21 2955 3584

# Glossary

* **Dashboard**

The main page of the application displays a summary of information.

* **Module/Menu**

Part of the application contains certain features.

* **Persona**

An individual who is registered within the system, typically representing employees or personnel involved in company operations.

* **Attendance**

Tracks the presence and working hours of employees.

* **Inventory**

The company’s assets, tools, and equipment are used in daily operations.

* **Stockpile**

A temporary storage area for waste materials or sorted items before further processing or distribution.

* **Biomass**

Organic material (such as food waste or plant matter) that can be used as renewable energy or fuel source.

* **Sorting**

The process of separating waste based on type or characteristics (organic, inorganic, plastic, metal, etc.) to facilitate efficient processing.

* **Unloading**

The activity of offloading waste from transport vehicles into the processing or initial storage area.

* **Decomposer**

A substance or microorganism used to accelerate the decomposition of organic waste into compost or natural fertilizer.

* **Pyrolysis**

A thermal process that breaks down materials (typically plastics or rubber) in the absence of oxygen to produce synthetic fuel, gas, or char.

* **Fertilizer**

The end-product of processed organic waste, typically used to enrich soil and support plant growth.

* **Bricket (Briquette)**

A compressed block of biomass or charcoal waste is used as an alternative fuel to firewood or coal.

* **Crusher**

A machine used to break down materials (such as plastic or glass) into smaller pieces for easier processing or recycling.

# Attachments

* **Permission Table**

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* **Waste Management Flow Diagram**

